

October School Council Meeting – October 16, 2023

6:00 PM – In Learning Commons or TEAMS

Attendance: S. Loewen, S. Leung, A. Andreachuk, T. Olsen, M. Kool, K. Kinahan,
C. Young, L. Fyfe, C. Rogers (TEAMS)



Meeting called to order @ 18:05 hrs

Agenda:

1. Approval of AGM Minutes: 1st- M. Kool, 2nd- C. Young
2. Reports:
 - Trustee Report- A. Andreachuk will be coming every other month to give the Trustee report. Christine Lee is the new trustee at the new 2 story westside school.
 - Care takers will no longer be emptying the 3 bin recycling stations in the classrooms. Each classroom is now responsible for their own bins.
 - 7 new bus routes added this year.
 - Literacy and numeracy evaluations are starting soon. Unsure if there is money available for these evaluations.
 - 300 new students in the school district this year.
 - Pilot numeracies out of Elk Island
 - 1 Youth Engagement Resource Officer for the whole district. Officer responsible for VRTA assessments.
 - Statement released regarding the Chinook High School incident on the division website.
 - Multi-cultural calendar available on division website.
 - World Teacher Day was October 5
 - Vaping problems in schools. Division is piloting a smoke detector project in some schools within Lethbridge.
 - Boundary alignment feedback as schools are built.
3. Communications:
 - Preschool/Kindergarten pilot project in Medicine Hat called "Stay and Play" for after school care. Some Trustees are headed to medicine hat to see if project would be beneficial in Lethbridge.
 - Concerns of preschool costing \$210.00/month
 - \$200.00 left over from the Digital wellness speaker to purchase more books.
 - Discuss other ideas of resources for parents in the school.
4. City of Lethbridge Presentation
5. Treasurer Report :
 - \$1776.00 from the Kernels fundraiser.
 - increased cost in the spring of each bag as kernels price is increasing.
 - \$623.75 earned from the garage sale.
 - Finding out if we can bypass school cash online to avoid the fees associated with it.

6. Admin Report

- 2023-2024 Staffing/ Enrollment. Enrollment is down. See report.
- Paid out of centralized. Should have \$1000.00 grant.
- Budget report. See report breakdown. General/Ledger: spend it all. SGF money: Keep SGF safe.
- Spring survey very important so we know where to put our money.
- 2 Intern teachers from U of L. 30 ED2500 “baby teachers” Pilot project for experience support. 3 EA students from the college. 2 Child youth care workers starting in October.

7. District School Council Meeting:

November 15 is digital wellness parent night at the Yates. RSVP required.

Register for boundary changes. Mainly westside schools.

ASCA membership. District is paying currently. District want to know if schools are using this. District tabled this item until next meetings for further investigation.

8. New Business:

December 13, 2023, Hurricanes Night. Looking for donations or gift cards.

Funds for aged out laptops (25). Christmas tree/WestJet fundraisers.

9. Old Business

10. Fundraising

- Kernels Popcorn – We sold 2326 bags
- \$1.00 profit per bag/ 0.75 online - ~1775
- Up next – In-Dey-Go Cookie Dough (Canmore)
- Launches Monday, Oct. 30 through Friday, Nov. 17
- Buchanan at The Hurricanes Game! (cost \$14.00 per ticket, choir sings OCanada (choir students free), Leadership to sell gift card raffle (Leadership students free), supervising adults (free) - Looking for Silent Auction Items and Gift Card Donations (please see letter)
- Funds go to: Laptops – need to replace older lap tops
- New fundraising ideas – for 2023/24?

11. Hot Lunches – DQ. (BP), Nov. (BPs), Dec. (Papa Johns), Jan. (Little Ceasers), Feb. (BP), Mar. (DQ), April (Subway), May (Little Ceasers)

Next meeting date: Nov. 20, 2023 @ 6pm (Blended – In person and TEAMS)

Meeting adjourned @ 19:36 hrs.

Administrative Report

1. Enrollment – 286 (last year – 290)

K AM – 14

K PM – 10

1 A – 17, 1B – 18, 1C - 17

2/3 A – 21, 2/3 B – 21, 2/3 C – 21, 2/3 D – 21. 2/3 E – 21

4/5 A – 21, 4/5 B – 22, 4/5 C – 20, 4/5 D – 21, 4/5 E – 21

Teaching Staff

Grade Level	Name
Kindergarten	Debbie Newman
Grade 1	Alyssa Andreachuk, Ashley Fazakas, Robbyn Wright
Grade 2/3	Courtney Rozee, Bailey Thorson, Danica Martin, Sally Leung, Kristi-Ann Watrin
Grade 4/5	Carissa-Lynn Stretch, Brayden Zentner, Zach Wanner, Lisa Clark, Vivianna Lee

Additional Teaching Support

Emily Smith – LST

Diane Shapcott – Music/ Grade 4/5

Lenee Fyfe & Bob White - Administration

Erin Basso (White), XiXi Wu (Smith) – Intern Teachers

Support Staff

Angie McKenna – Administrative Assistant

Sarah Baker – Learning Commons Facilitator

Regi Rocha – Head Caretaker

Kim Munroe – Caretaker

Student Support Worker – Carleen Meyer

Team Support – Wendy Parkhill, Mindy Kool, Jill Barber, Kailey Hopman, Tracy Sims, Tracy Kolsza, Monica Leitz

Speech & Language Pathologist – Kaitland Heyland

Speech & Language Support – Shelley Lowe, Kailey Hopman (Grade 1s)

Kindergarten Support – Mary Lou Williams, Tomoko Greenshields

Breakfast Program – Monica Leitz

2. Construction Updates

- Bootroom Upgrades – Looking for storage cabinets, new flooring
- Outside Paving – Painting
- Scooter Racks in, basketball nets in

3. Budget Priorities

Where do you feel we spend our money? Allocate by percent. We allocated funds according to feedback from parents, staff and our leadership students. Here's a frame of reference from last year. These are the funds provided to us by the district.

Category	Descriptor	2022-23 Actual	2023-24 Projection	2023-24 Final
Learning Resources	Teacher Materials, Students Materials (The actual books)	26	14	15
Classroom Resources	The "Stuff" Students Use to Learn (Ex. whiteboards, chart stands, dice)	14	12	18
Technology	Ipads, Aps, School Licensing, Laptops	16	16	8
School Improvement	Fixing, Repairing, Paint, etc	4	11	16
Furniture and Equipment	Desks, Chairs, Tables, etc	11	9	9
Consultants and Subs	We bring in subs for Learning Team Meetings and other meetings	10	10	11
Professional Learning	We can allocate funds for staff to access on top of their ATA/ CUPE money to allow for professional learning	10	10	9
Other	LC/ STEM, upgrades, presentation	9	18	14

We also fundraised and received donations. These are separate from the above funds. These are called School Generated Funds. These funds were used on:

- Furniture/ Technology – 10 percent
- Resources - 65 percent
- Misc. (Student prizes, Swag, presentations) - 25 percent

Spring Budget Priorities

1. Learning Resources
2. Grade Level Budgets
3. Technology
4. Consultants/ Subs
5. STEAM/ LC
6. Other Subjects
7. School Improvement
8. PL
9. Other – Wellness, Outdoor Spaces, Community Events

Staff Survey, Parent Survey Summary

Priorities

Teachers

1. Smaller Class Sizes
2. Intervention Groups
3. Admin Availability
4. Collaborative Time
5. Preps by Specialty

Support Staff

1. Smaller Class Sizes
2. Admin Availability
3. Intervention Groups
4. Support Staff Meetings

Additional – Most preferred 1-2 classrooms for stability

Parents

1. Smaller Class Sizes
2. Intervention Groups
3. Admin Availability
4. Preps covered by Specialty

Additional – Parents wanted to return to whole play breaks

Other: Separate Entrances, Staggered Breaks - Keep