

## Agenda:

Bob White, Lenee Fyfe, Cindy Rogers, Mindy Kool, Emily Smith, Courtney Rozee, Tasha Olsen, Andrea Andreachuk (via Teams), Kira Kinahan (via Teams), Cynthia Young

- 1. Approval of Nov. Minutes (Cindy, Cynthia)
- 2. Additions to the Agenda non
- 3. Communications
- 4. Treasurer Report
  - See attached
  - Cindy reviewed statement
  - Waiting on some cashed cheques
  - Fundraiser totals attached, need visas from silent auction missing \$90.00 credit card transaction
- 5. Admin Report
  - 2 new interns started Mr Austin (Lisa Clark, Grade 2/3 PE), Miss Leger (Brayden Zentner Grade 4/5 French)
  - BOOST starting Miss Kolsza pushing into Grade 2/3 rooms
  - Results Report Lenee reviewed, great parent engagement with the survey
- 6. Staff Report
  - December Highlights
  - Snowflake Ball Huge turn out, YMCA, Hurricane Game, Christmas Dinner, Magic Show
- 7. Division School Council Meeting occurring tonight
- 8. Trustee Report
  - Christine Lee presented information on Gary Station School naming of school, border re-alignment for westside
  - Esport tour of schools, including Buchanan
  - Bussing within 1KM in effect next school year
  - Building plans for successful next year
  - Recruitment Job fair at U of L was successful
  - Kinder Play Program 3 school to pilot for next year
  - SIVA 100 newly trained employees
  - Nutrition Grant increase funding needs
- 9. New Business
  - Request for: \$100.00 allocation per classroom for field trips, will use Christmas Tree money to top up \*total - \$1500 – approved

- Request for: \$150.00 allocation per teacher for supplies (15 classes, LST, BOOST, Music)
   \$2700 approved
- February Meeting City of Lethbridge 6:30 Requested only 30 minutes, to present the Safe Travel Plan survey results
- 10. Old Business
- 11. Fundraising

Christmas Trees WestJet Let's Pasta and Kernels to pay for Henderson at year end

Next meeting date: February 26, 2024 @ 6pm (Blended – In person and TEAMs)

Upcoming:

Wednesday, Jan. 17 – Little Ceasers Hot Lunch Cut Off – 10:00 PM Thursday, Jan. 18 – Family Gym Night (6:00-7:30) Floor Hockey Friday, Jan 19 – Best Hat Day – Wear your favourite! Mon., Jan. 242 – Kindergarten Registration Starts Wed., Jan. 24- Hot Lunch – NB2 Tues., Jan. 30 – Courage Award Assembly – 2:30 PM (Rozee's Class Performing) Friday, Feb. 2 – PL Day – No School Students

| Payable To         CREDT         PAYMENT         RALACCE           Chan         2.334.23         2.334.23         2.334.23         2.334.23         3.23 $\sim$   | 50.00      |             | PROOF                 |             |                                     |          |                      |                            |
|--|------------|-------------|-----------------------|-------------|-------------------------------------|----------|----------------------|----------------------------|
| PE         Mmo         Payaba To         CEDT         PAYMENT         BALANCE           positional         S2296.5 Komels, S94.73 Hol lunch         Kona loc         2,394.23         392.90   | \$5,312.89 |             | Bank Balance          |             |                                     |          |                      |                            |
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| PEMemoPayable ToCREDITPAYMENTBALANCEpositKennels, S34,73 Hot lunchKona loe2.334.232.342.238.92.80%.5positCarage SaleKona loe2.342.238.92.80%.5%.5positGarage SaleKona loe6.93.758.92.80%.5%.5positGarage SaleKona loe6.93.757.06.12%.5%.5positIntentional with lechKaylee Low8.92.60%.5%.5%.5positHot LunchSubway8.92.60%.5%.5%.5%.5positPopcom FundraiserKernels%.5%.5%.5%.5%.5positPopcom Fundraiser - Leth SDKernels%.5%.5%.5%.5%.5positHot LunchDairy QueenQ.90.70%.5%.5%.5%.5%.5positHot LunchDairy QueenM.6%.5%.5%.5%.5%.5positHot LunchDairy QueenM.6%.5%.5%.5%.5%.5positHot LunchDairy QueenM.6%.5%.5%.5%.5%.5%.5positHot LunchDairy QueenDairy Queen%.5%.5%.5%.5%.5%.5positHot LunchDairy QueenDairy Queen%.5%.5%.5%.5%.5%.5positHot LunchDairy QueenM.6%.5%.5  |            |             |                       |             |                                     |          | cil Grant            | Leth Sport Council Grant   |
| PEMemoPayable ToCREDITPAYMENTBALANCEpositS2299.5 Kernels, S34.73 Hot lunchKona loc2.334.23892.804.5positOpening welcomeKona loc2.334.23892.805.5positOpening welcomeKona loc623.75892.805.5positGarage SaleKona loc623.75300.005.5positHot LunchKaylee Low5.57.06.125.5positHot LunchSubway829.605.28.535.5positPopcom FundraiserKernels2.614.003.528.535.5positPopcom FundraiserKernels2.688.763.528.535.5positHot LunchSubway2.614.005.53.15.53.1positHot LunchKernels8.07.003.528.535.5positHot LunchKernels2.688.765.53.15.53.1positHot LunchSubway8.07.008.07.015.53.1  | \$77.8     | \$51,757.75 | \$46,997.33           |             |                                     |          |                      |                            |
| PEMemoPayable ToCREDITPAYMENTRAMCETSecondS299.5 Kernels, S34.73 Hol lunchKana loca2.334.2381.34.2381.34.23positS299.5 Kernels, S34.73 Hol lunchKona loca2.334.23812.805.34.23positOpening welcomeKona loca623.75812.805.34.23positGarage SaleKaylee Low623.75300.00.5.3prientHot LunchSubwayKaylee Low706.12.5.3positHot LunchSubway829.60.5.3.5.28.53.5.3positPopcom FundraiserKernels2.614.00.5.44.00.5.3positPopcom FundraiserKernels2.688.75.5.28.9.75.5.3.5.3positPopcom Fundraiser Leth SDMemodulantich SD1.4.1.42.5.34.23.5.35.3.5.35.3positHot LunchLunch2.614.002.614.00.5.31.4.5.31.4positPopcom Fundraiser Leth SDSolor.5.36.75.5.31.4.5.31.4positHot LunchSolorSolor.5.31.4.5.31.4   |            |             |                       |             |                                     |          |                      |                            |
| PEMenoPayahe ToCREDTPAYMEN  | \$77.8     | 875.31      |                       | Dairy Queen | Hot Lunch                           | Payment  | 620                  | 10/18/2023                 |
| PEMemoSysbe ToCEDTPAMENTBLANCEpositS2395 Kemels, S34.73 HoltunchKona loc2.334.233.92.803.92.80positOpening welcomeKona loc2.334.233.92.803.92.80positGarage SaleKona loc62.3.763.92.803.92.80positIntentional with techKaylee Low62.3.763.00.00positHot LunchSubway5.90.003.52.85.3positPopom FundralserKemelsKemels829.603.52.85.3positPopom FundralserKemels2.614.003.52.85.3positPopom FundralserKemels2.614.00   | \$953.2    |             | 980.70                |             | Hot Lunch                           | Deposit  |                      | 10/19/2023                 |
| PEMemoFayable ToCREDITPAYMENTBLANCEpositS2299.5 Kernels, S34.73 Hot lunchKona loc2,334.232,334.23B42.80MemopositOpening welcomeKona loc10.0062.3.75892.8010.0010.00positGarage SaleKona loc62.3.75300.0010.0010.0010.0010.00positIntentional with techKaylee LowSubway300.00300.0010.0010.0010.00positHot LunchSubwaySubway892.9603.528.533.528.5310.0010.00positPopcom FundraiserKernelsKernels3.528.533.528.5310.0010.00   | -\$27.5    |             | 2,688.75              |             | Popcorn Fundraiser - Leth SD        | Deposit  |                      | 10/12/2023                 |
| PEMemoPayable ToCREDITPAYMENTBALANCEposit52299.5 Kernels, S34.73 Hot lunchF2.334.23892.805434.23positOpening welcomeKona loce623.75892.805434.23positGarage SaleKona loce623.75300.001positIntentional with techKaylee Low623.75300.001positHot LunchKaylee Low706.12706.12706.12positHot LunchKemels829.603.528.531   | -\$2,716.2 |             | 2,614.00              |             | Popcorn Fundraiser                  | Deposit  |                      | 10/04/2023                 |
| PEMemoPayable ToCREDITPAYMENTBALANCEposit\$2299.5 Kernels, \$34.73 Hot lunchKona loc2.334.23892.80payable Second Secon | -\$5,330.2 | 3,528.53    |                       | Kernels     | Popcorn Fundraiser                  | Payment  | 619                  | 10/03/2023                 |
| PEMemoPayable ToCREDITPAYMENTBALANCEposit\$2299.5 Kernels, \$34.73 Hot lunchKona loe2.334.232.34.23BALANCEpositOpening welcomeKona loe2.34.23892.80582.801positGarage SaleKona loe623.75892.80582.75300.00582.75mentIntentional with techKaylee Low623.75300.0011MentHot LunchSubwaySubway1706.12  | -\$1,801.3 |             | 829.60                |             | Hot Lunch                           | Deposit  |                      | 09/28/2023                 |
| PEMemoPayable ToCREDITPAYMENTBALANCEposit\$2299.5 Kernels, \$34.73 Hot lunchKona loe2,334.232,334.235,34.23positOpening welcomeKona loe2,34.23892.805,80positGarage SaleKona loe623.75623.756,23.75ponentIntentional with techKaylee Low300.00300.001  | -\$2,631.3 | 706.12      |                       | Subway      | Hot Lunch                           | Payment  | 618                  | 09/26/2023                 |
| PEMemoPayable ToCREDITPAYMENTBALANCEposit\$2299.5 Kernels, \$34.73 Hot lunchKona loe2.334.23892.80592.80positOpening welcomeKona loe2.334.23892.80592.80   | -\$1,925.2 | 300.00      |                       | Kaylee Low  | Intentional with tech               | Payment  | 617                  | 09/26/2023                 |
| PE       Memo       Payable To       CREDIT       PAYMENT       BALANCE         posit       \$2299.5 Kemels, \$34.73 Hot lunch       \$2.334.23       \$2.34.23       \$2.334.23       \$2.334.23       \$2.334.23       \$2.30       \$2.290.5 Kemels, \$2.30       \$2.30       \$2.334.23       \$2.30       \$2.334.23       \$2.30       \$2.290.5 Kemels, \$2.30         | -\$1,625.2 |             | 623.75                |             | Garage Sale                         | Deposit  |                      | 09/18/2023                 |
| PE       Memo       Payable To       CREDIT       PAYMENT       BALANCE         posit       \$2299.5 Kemnels, \$34.73 Hot lunch       2,334.23   | -\$2,248.9 | 892.80      |                       | Kona loe    | Opening welcome                     | Payment  | 616                  | 09/18/2023                 |
| PE Memo Payable To CREDIT PAYMENT BALANCE  | -\$1,356.1 |             | 2,334.23              |             | \$2299.5 Kernels, \$34.73 Hot lunch | Deposit  |                      | 09/14/2023                 |
| Payable To CREDIT PAYMENT  | -\$3,690.3 |             |                       |             |                                     | 'ear     | 2022/2023 School Y   | Dpening Balance            |
| Inciliation  | BALANCE    |             | CREDIT                | Payable To  | Memo                                | TYPE     | REFERENCE            | DATE                       |
|  |            |             |                       |             |                                     |          | nciliation           | <b>Bank Reconciliation</b> |
|  |            |             |                       |             |                                     |          |                      |                            |
| Senator Buchanan School Council  |            |             |                       |             |                                     | anan scr | or Bucha             | senation                   |

| FUNDRAISERS 2023-20       | 24 SCHOOL YEAR |
|---------------------------|----------------|
| KERNELS FUNDRAISER        |                |
| Revenue                   | \$5,302.75     |
| Expenses                  | \$3,528.53     |
| Net Proceeds              | \$1,774.22     |
| GARAGE SALE               |                |
| Revenues                  | \$623.75       |
| Expenses                  | \$0.00         |
| Net Proceeds              | \$623.75       |
| COOKIE DOUGH FUNDRAISE    | 1              |
| Revenues                  |                |
| Expenses                  |                |
| Net Proceeds              | \$0.00         |
| HURRICANES GAME           |                |
| Revenues - Tickets        |                |
| Revenues - Raffle         |                |
| Revenues - Silent Auction |                |
| Expenses                  |                |
| Net Proceeds              | \$0.00         |
| LETS PASTA                |                |
| Revenue                   |                |
| Expenses                  |                |
| Net Proceeds              | \$0.00         |

## Bell Time 2024-2025

Survey Results

With respect to our current bell times of 8:40-3:47 and 8:40-11:30 on Fridays, what do you view as positives?

- Later start in morning makes it easier to get kids up and ready for the day, less rushed, kids sleep more, time for breakfast at home
- Winter drop off with later start is easier
- Get out earlier on Fridays
- Lighter traffic coming to school
- Less lates
- 7 said nothing is positive

With respect to our current bell times of 8:40-3:47 and 8:40-11:30 on Fridays, what do you view as challenges?

- Evening feel short for families
- Working schedules This is hard with a later start x 5
- Day feels very long with later dismissal, tired students, tired staff, kids are not in spaces to learn and retain after 3, not optimal learning times for tiny students, feels like last 30 minutes of day is wasted because students are tired
- Huge gap in bell times to feeder schools please match feeder school bell times x 5
- Cannot get to appointments, extra curricular x 4
- Supervision outside in the morning students dropped off due to parent work schedules
- Bell time between elementary schools hard for volley ball and basketball
- School is not a priority on Fridays less than 3 hours
- Support staff breaks through school day need to be longer due to bell times

From your experiences, what is your ideal start time for students to enter the building? Remember, we provide supervision 10 minutes prior to start time, plus build in breakfast time. Explain.

- 50% 8:15
- Range 8:10-8:30 8%
- 8:30 13%
- 8:10 20%
- 8:00, 8:05, 8:40, 8:45 less than 2% each

From your experiences, what is your ideal end time for students from Monday-Thursday? Please keep in mind the 7 hour approximation Monday through Thursday. Explain.

- 3:10 28%
- 3:15 28%
- Between 3:15-3:30 15%
- 3:30 23%
- 3:00, 3:45 less than 6%